

**Chestnut Ridge Maintenance Shops (Design Build) –  
Draft QUALIFICATION & EVALUATION CRITERIA**

**Qualification Criteria**

(a) Your proposal will be evaluated only if you demonstrate in your proposal that you meet the following qualification criteria:

(1) **Qualified Construction Subcontractors:** Only Subcontractors identified in ORNL's Qualified Construction Subcontractor listing located at the following web site may perform this work as the Prime Subcontractor to UT-Battelle: <http://www.ornl.gov/adm/contracts/eligible.shtml>. If you are not on this listing but are interested in performing work as the Prime Subcontractor, it is recommended that you initiate the qualification process immediately. The offeror must have completed the qualification process prior to submitting an offer.

(2) **ES&H Performance:** In order to be considered for subcontract award, the offeror must have a current Experience Modification Rating (EMR) of 1.0 or less. The offeror shall provide as proof of its EMR: (1) A current workman's compensation insurance carrier's certificate stating its EMR or (2) If the offeror is a ORNL Qualified Construction Subcontractor, a statement that its current EMR is 1.0 or less and the date of its most recent certificate submitted to ORNL.

**EVALUATION CRITERIA**

**(1) Technical and Management Approach (Evaluation Criterion 1)**

- a. Explain how your team will organize, manage, and execute the scope of work defined by the solicitation documents to meet the subcontract completion date. Items to be addressed include:
- 1) Interface and coordination between the design A-E and the construction contractor
  - 2) Safety management overall and on a day to day basis
  - 3) Management of lower tier subs
  - 4) Interface and coordination with the Company.
  - 5) Quality assurance
  - 6) Schedule management
  - 7) Management of excavations including areas where existing utilities are located
  - 8) "Conceptual Design Sketches" will be reviewed for conformance with (a) the net space requirements in accordance with the Room Data Sheets; (b) general layout and relationship of spaces in accordance with the Room Data Sheets; (c) layout of the building on the site, showing required access and clearances; and (d) preliminary mechanical/electrical planning and building

efficiencies. The intent is to achieve the largest area of finished programmed space within the two story base bid.

- b. The Offeror shall submit the Workman's Compensation insurance carrier's certificate stating the current EMR for each major (e.g., electrical, grading, and concrete) lower tier subcontractor. If the EMR of any firm is greater than 1.0, the Offeror shall submit copies of OSHA 200 and/or 300 logs and other pertinent documentation that explains any extenuating circumstance(s) for the elevated EMR. The additional information will be considered by the Company during the evaluation of proposals.

**(2) Experience & Past Performance (Evaluation Criterion 2)**

Provide your team's experience on design build projects relevant to the scope of work described in the solicitation documents. Also provide information on your performance during the past five (5) years for a minimum of three (3) projects relevant to the scope of work. It is preferable to list projects where your proposed team of design A-E, construction contractor and major lower tier subcontractors have worked together previously. UT-Battelle, LLC reserves the right to contact previous clients at its discretion. Information on each project shall include:

- a. Project Title and description
- b. Contract number and type (design build; cost plus, etc)
- c. Customer name and contact information
- d. Original contract value (\$) and final contract value (\$) and an explanation for any changes
- e. Original contract completion date and actual completion date with an explanation if later than contract date
- f. List the participating design A-E, construction contractor and major subcontractors
- g. Relevance of project to this solicitation scope of work including LEED certification level

**(3) Key Personnel (Evaluation Criterion 3)**

Designate proposed key personnel and their qualifications. As a minimum include the project manager for design A-E and construction contractor, lead architect, lead engineer, construction superintendent, health and safety officer, quality assurance representative, and lower tier subcontractor project managers and/or superintendents. Correlate your key personnel with projects described in item 2 above, highlighting projects where your proposed team has worked together previously. Provide resumes of key personnel in an Appendix.

**(4) Schedule (Evaluation Criterion 4)**

Provide a schedule for accomplishing the scope of work. The schedule shall include adequate detail to clearly show how the scope of work will be accomplished. The schedule shall identify the critical path and key milestones. Other items to be addressed include:

- a. Development and management of recovery plans if progress falls behind schedule.
- b. How your company incorporates and manages schedules of lower tier subcontractors.