



## Department of Energy

Oak Ridge Office  
P.O. Box 2001  
Oak Ridge, Tennessee 37831—

September 5, 2008

Mr. Greg Turner  
Chief Financial Officer  
UT-Battelle, LLC  
Post Office Box 2008  
Oak Ridge, Tennessee 37831-6231

Dear Mr. Turner:

### **REIMBURSEMENT AUTHORIZATION NUMBER M122-06 – SEVERANCE PAY AND LONG-TERM DISABILITY**

This is in response to your July 24, 2008, letter requesting approval of the revised Reimbursement Authorization Number M122-06. As stated in our June 3, 2008, letter, the severance pay benefit changed to  $\frac{1}{4}$  month's pay for completed month's service for three months and under one year of service. For one year through 25 years completed service, one week of pay for every completed year with payment capped at 25 years of service. The long-term disability monthly cap will be increased from \$5,000 to \$15,000.

Enclosed is the signed DOE Form AD-36 that approves the revised request.

If you have any questions, please contact Reece Davis at 576-0664, or Martha Kass at 576-0717.

Sincerely,

A handwritten signature in black ink, appearing to read "Johnny O. Moore".

Johnny O. Moore, Manager  
ORNL Site Office

Enclosure

U. S. Department of Energy  
REIMBURSEMENT AUTHORIZATION

Project

Location

Operations and Research

Oak Ridge, Tennessee

Contractor

UT-Battelle, LLC

Contract No.

Date of Contract

DE-AC05-00OR22725

April 1, 2000

The following modification to the Advance Understanding on Personnel Costs (Appendix A) is approved as an allowable cost, effective: June 28, 2007.

The attached page is a sample of the page to be replaced in Appendix A. Upon approval of this RA (No. M122-06), Appendix A will be reissued and placed on the Web.

The following highlights the changes incorporated by this RA:

Page

Paragraph

Description

3-8

3.3.1.b

Severance Pay Benefits. To provide a more simplified Severance plan calculation method and to limit the number of years by the placement of a service cap an employee receives

In addition, the requested change in the Long Term Disability (LTD) Book of Benefits monthly cap will be increased from \$5,000 to \$15,000.

Approval for the U. S. Department of Energy by:

Date:

Mr. Johnny O. Moore, Assistant Manager for Science

9/7/08