

AIChE  
Knoxville-Oak Ridge Section  
2008/09 Program Planning Meeting  
February 10, 2009, 5:30 pm  
Location – Buddy’s Bearden Banquet Hall, 5806 Kingston Pike, Knoxville

1. Call to Order
2. In attendance: Michael Hollander, Tom Busman, Jacob Hutton, Ben Lewis (delayed arrival), Sharon Robinson, Paul Taylor
3. Old business
  - a. Minutes from January 2009 Meeting
    - i. Corrections to minutes for the January meeting were reviewed and amended.
  - b. Treasurers Report
    - i. Last installment of member dues was received.
    - ii. Reviewed and Approved.
  - c. Discussion of the science and engineering fair and their need for volunteers to judge the contest Saturday, Feb. 21, 2009.
    - i. Request for volunteers and discuss with main contact after the evenings presentation.
  - d. 2009 AIChE National Meeting Discussion led by Sharon Robinson
    - i. Noted that the one session supported by the Nuclear Group will use our topical session as a kick off to their session.
    - ii. Delegated responsibilities to sub-chair persons to for the different aspects of the topical session
  - e. Website access was mentioned. Put on hold until later meeting.
  - f. Brief discussion of efforts to contact students
    - i. Jacob Hutton noted that he had not had any successful responses from student chapters. Noted that he will continue efforts to establish contact with student chapter.
4. New Business
  - a. Jacob Hutton noted that we don’t have a clear way of collecting demographics and contact data of the students coming to presentations for follow-up and feedback. This lead to discussion of possible avenues to consider for capturing this information and being able to follow up with the students to enhance the appeal to students.
    - i. No resolution made to accommodate these considerations.
5. Calendar Programming
  - a. March Meeting – Greg Palko scheduled to present at Calhoun’s Turkey Creek Location.
  - b. April Meeting – Student Awards

- i. Jacob Hutton to make contact with ChE department and coordinate with them regarding the plans for the event.
- c. May Meeting – Voted to confirm schedule of Marty Vellas, Brew Master for Smokey Mountain Brewery, to present for May 10<sup>th</sup> with a tour of their brewing facility at Turkey Creek.